



Office of Academic Advising

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Degree Audit Checklist:

Africana Studies Minor

Expected graduation date: \_\_\_ May \_\_\_ January Year: \_\_\_\_\_

Name: \_\_\_\_\_ Hopkins ID: \_\_\_\_\_
Last Name First Name MI

Email address: \_\_\_\_\_ Phone#: \_\_\_\_\_

Additional major or minor: \_\_\_\_\_

Instructions: This form indicates which departmental and university requirements you have completed and which you must complete before graduation. If you have any questions, speak to your faculty advisor about department requirements, or to an academic advisor about other requirements.

Special Notes for Juniors:

This form is used to determine your eligibility for graduation and must be completed and filed with the Office of Academic Advising in the spring of your junior year.

- 1. Complete this form and have it approved and signed by your minor advisor in the spring of your junior year. After this, make an appointment in the Office of Academic Advising and bring this form and a copy of your transcript to the advisor clearing for your major.
2. This form must be filled out completely and neatly, including course title and number as listed on transcript.
3. When noting that a course has been completed, please write in the grade you earned in that course under the column "Completed."
4. If you have completed the checklist with an advisor in the Office of Academic Advising and you make a change in a required course you intended to take you must notify the advisor of that change.

Course No. and Title Credits Completed In Progress To be Done

Africana Studies is a new minor at Johns Hopkins University as of Fall 2003. Questions regarding this major may be addressed to Professor Sara Berry, Director of Undergraduate Studies, or to Dr. Floyd Hayes, Coordinator of Undergraduate Programs in Africana Studies.

Requirements for the minor

Students must complete 24 credits, including 2 core courses and electives. Three electives must be upper level courses. Eight credits of course work in foreign language may be counted towards the required electives, however foreign language study is not required.

Two Core Courses (Examples for the 2003-2004 academic year include: AS 100.120, AS 100.121, AS 100.122, and AS 070.301).

Table with 5 columns: Course No. and Title, Credits, Completed, In Progress, To be Done. Two rows of empty lines for data entry.

Course No. and Title	Credits	Completed	In Progress	To be Done
<b>Three Courses at 300 level or above</b>				
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
<b>Other Courses to fulfill 24-credit requirement</b>				
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

**Restrictions:**

Courses for a minor must be taken for a grade.

Minor requirements can be used to meet the University distribution requirements.

Please initial here to indicate you have read and understand these requirements: \_\_\_\_\_

**FOR JUNIORS ONLY:**

**Student's Statement:**

I have reviewed my progress toward meeting the graduation requirements for my minor. I understand which requirements have been completed and which remain to be completed, including those that are in progress, if any. **I agree to notify the Office of Academic Advising if I make any changes to my plan of study.**

\_\_\_\_\_  
*Student's Signature*

\_\_\_\_\_  
*Date*

**Advisor's Statement:**

I have reviewed progress toward meeting the graduation requirements for the minor with the student. We have marked which requirements have been completed and which remain to be completed, including those that are in progress, if any. **I have indicated by initialing or submitting a supporting memo any exceptions to departmental requirements that have been approved for this particular student.**

\_\_\_\_\_  
*Minor Advisor's Name*

\_\_\_\_\_  
*Signature*

\_\_\_\_\_  
*Date*

\_\_\_\_\_  
*Academic Advisor's Name*

\_\_\_\_\_  
*Signature*

\_\_\_\_\_  
*Date*